

The Cottleville Wine Seller

Name _____

Date of Event _____

Type of Event _____

Renting the Pavilion Yes/No

If no is the party less than 40 Yes/No

Number of Guest _____

You have been informed that The Cottleville Wine Seller is not going to be closed on the day of your event. Also if you are not renting the pavilion, the pavilion will also be open to the public.

Will you be decorating for the event Yes/No

We allow decoration to be brought in, but we ask for nothing to be hung from our walls or ceiling and no confetti

Total Cost of Food \$ _____ Due Date _____ Paid _____

Total Cost of Drinks \$ _____ Due Date _____ Paid _____

Rental Fees \$ _____

Total \$ _____ Due Date _____ Paid _____

Deposit (10%) of Total \$ _____ Date Paid _____

Received By _____ Date _____

The deposit total will be adjusted on your final bill. The final bill is due 5 days before the event. All drink selection and payments are due 10 days before the event Any changes must be made no less than 5 days prior to your event.

Signature _____

Date _____

Received by _____

Date _____

Credit Card Information

Name on Card _____

Type of Card _____

Account Number _____

Expiration Date _____

Signature for Card _____